

Date :
Ref :

## VENDOR REGISTRATION FORM



Request for :    Create        Modify   

<b>SECTION A : (Supplier Contact Information)</b>			
Company Name :			
Owners / Sponsors			
Company representative: Name		Position	
PO Box		Email Address	
Address		Telephone	
Town/City		Mobile	
Country		Fax	
Post code		Website	

<b>SECTION B (Financial Information)</b>			
Payee information			
If Company name is different from Payee Name, please state the reason and complete an additional VENDOR Creation Form for Payee			
Name of Bank		Account Name	
Branch Name		Account Number	
PO Box		Payment term	
Town/City		Payment method	
Country		IBAN	
Payment Currency		Swift Code	

<b>SECTION C (Company Information)</b>	
Year of Establishing the Company	
Trade License Number (Attach copy of trade Licence)	
Trade License Expiry date	
Description of products/service offered (Attach List products and full company profile)	
Has your company previously supplied goods or services to NPA Events	
If yes, when was last time	
Has any person in your company previously employed with NPA Group of Companies ?	

<b>SECTION D (Vendor Declaration and Non Disclosure agreement)</b>
I/We certify that the information submitted within this application form is true and accurate to the best of my/our knowledge and belief. This Vendor registration will be subject the provisions of terms and conditions of National Performing Arts and Events LLC. for supply of goods and services . We shall hereby agree that all information including specifications, drawings, plan, creative concepts etc provided to us for submitting offer and supply will be kept confidential and not to disclose to any third party without prior written consent of NPA Events LLC. We further undertake that all informaitons received from NPA Events will be restricted to only to those employees who are engaged to prepare the quotaiton and supply the goods and services. We shall store all papers, drawings, design concepts and other confidential information kept in safe custody and under our control at all times.

We also hereby undertake and in agreement to the following conditions of Vendor Registration with NPA Events as follows:  
a) We agree not to use any information provided to us by NPA Events to compare with any other supplier.  
b) We agree that we shall not approach the NPA Event clients directly to whom these goods/services to be rendered by us.  
c) We agree tht if any such of act misdemeanor stated above, we shall be fully liable for any legal action against us and we are willing to pay all the losses incurred by NPA Events.

By Completing this Vendor Registration form it does not automatically mean we will be added to NPA Evnets Vendor Database. We will wait for the review process to be completed.

It is our responsibility to advise and intimate NPA Events for any changes, additions or eliminations of any goods and/or services.

<b>Name</b>			
<b>Position</b>			
<b>Signature</b>			<b>Signature &amp; Co. Stamp</b>
<b>Date</b>			
<b>Vendor Authorized Signatures</b>			
<b>Name</b>			<b>Name</b>
<b>Position</b>			<b>Position</b>
<b>Signature</b>			<b>Signature</b>
<b>Date</b>		<b>Date</b>	
<b>Name</b>			<b>Name</b>
<b>Position</b>			<b>Position</b>
<b>Signature</b>			<b>Signature</b>
<b>Date</b>		<b>Date</b>	

<b>SECTION E (For NPA Events use only)</b>			
<b>Introduced by</b>			
<b>Department</b>			
<b>Designation</b>			
<b>Checked by- Dept. Head</b>			<b>Date</b>
<b>Approved by Director</b>			<b>Date</b>
<b>Finance Dept :</b>			
<b>Supplier Number</b>			<b>Created by</b>